



Crook County Soil & Water Conservation District
498 SE Lynn Blvd.
Prineville, Oregon 97754

Phone: (541) 447-3548 Fax: (541) 416-2115

Andy.gallagher@oregonstate.edu

SWCD Board Meeting Minutes

Monday, June 10th, 2024

Board Members Present: Jason Dennis, Gary Bedortha, Zach Flegel and Marcus Rossi

SWCD staff present: Andy Gallagher, Melissa Stanek and Abby Papke

Also present: Kody Johannsen and Scott Duggan

The following documents presented and are attached:

- May Minutes
- Treasurers' Report
- Project and Activity Update
- 2024-2025 Annual Budget (draft)
- CCSWCD Financial Policy
- CCSWCD 2024-2025 Annual Work Plan

9:00 a.m. Meeting called to order by Zach Flegel.

Confirmation of Minutes: May 2024



5_13_CROOK_SWCD
Meeting Minutes.pdf

Gary Bedortha motioned to accept minutes, Jason Dennis 2nd the motion, minutes passed.

Treasurer's Report: Andy Gallagher and Melissa Stanek



May Financial Report
for Crook County Soil

- Andy went over the attached Treasurers' Report Melissa created.
 - Some small adjustments to the SWCD Funds attachment/spreadsheet, just a few minor balance changes, this also shows important information such as grant start and end dates.
 - Not much change when you look at P&L by Class.
 - Hatfield showing \$-13,572 for seed that was purchased and will be delivered soon, once delivered we will bill to the grant.
 - Also passed around the restricted and unrestricted attachment called Income by Customer Summary.



- This is the new report that will be provided, it was created in the new QB online and pulled from our previous information for when grants were completed, and funds were moved over.
- We are transitioning our info to QB online this month.

Gary Bedortha motion to approve, Jason Dennis 2nd the motion, Treasures' Report passed.

Project and Activity Update: Andy Gallagher



6 Project Update.pdf

- Andy reviewed the attached Project Update.
- Juniper Bill –
 - Andy had a meeting with OSU and Tim Deboodt, they are willing to help us with monitoring.
- Andy will follow up on the completion of the work on Maury.
- Abby was recently out doing some inventory for Sage Grouse

SWCD Business:



2024-2025

Budget_6_10_2024.pdf

2024-2025 Draft Budget: Discussion

- Budget needs to be approved.
- Interest income projected at \$15K should go into reserves, Andy will make that adjustment and will update the reserve amount to the unrestricted funds presented earlier.
 - Restricted funds will be moved to unrestricted as monitoring is completed.

Marcus Rossi motion to approve, Gary Bedortha 2nd the motion, 24-25 budget passed.

Board Tour Date:

- For our tour we will be going to Suplee on July 17th, it will be all day and lunch will be provided. We have a couple of vans on hold and are looking at possibly borrowing another from the county
- We will send out an invite with more information as we get closer.



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Gary Bedortha motioned to approve, Marcus Rossi 2nd the motion, tour is approved.



Crook County
SWCD_Expense_Policy

Revised Financial Policy:

- Same as the original fiscal policy with a minor editing correction and additional travel and credit card policies added.

Jason Dennis motioned to approve, Marcus Rossi 2nd the motion, financial policy passed.



CCSWCD 2024-2025
Annual Work Plan.pdf

2024-2025 Annual Workplan:

Jason Dennis motioned to approve, Marcus Rossi 2nd the motion, annual workplan passed.

Board Members and Partners' Reports:

Scott:

- Will be attending another wolf meeting and is working on helping them get established.
- He is on the hiring committee for a livestock agent in Pendleton.
- Working on a 3-4 page pasture management handout, every spring they get a lot of questions and it would be nice to have a handout
- Will be at a national conference the week of July 14th, won't be able to attend the tour.

Cody:

- New ODF Foresters Manager is Ben Walen
- Chase just accepted a promotion in the Dalles, Friday is his last day and they are looking to backfill his position.
- Projects
- 2 NRCS Equip, UCR restoration
- New one funded by IRA, half the landowners have everything they need
- NCRS funding issues last week, sounds like that has been resolved
- Fuels reduction grant covers JC about 80% allocated, this grant ends this year



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Board:

- It was agreed that the next meeting will be held on August 12th since we have the tour in July.

Adjourned 9:36 a.m.

Next Monthly Meeting: August 12th